

Senegal Jobs Expertini®

Grant Writer

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Company: myAGRO

Location: Thies

Category: other-general

About the Role

As Grant Writer, you will support creation of letters of interest, proposals, reports, and donor engagement materials. You will focus on moving written deliverables for small-to-midsize grants from the concept to completed draft stage. This is an excellent opportunity to contribute to a social impact organization with an established proof of concept that is moving to scale. This role is remote, and reports to the Manager of Development Operations and Grants.

You Will:

Write funding proposals based on approved concept notes, collaborating internally with multiple teams to gather relevant information.

Create draft reports, ensuring compliance with funder requirements and timelines.

Support donor due diligence processes, curating existing resources and drafting new content where needed.

Support content development for quarterly and annual organizational reports in collaboration with the Development Operations and Grants Manager and Development Operations Associate.

Ensure draft deliverables are completed at least two weeks before deadlines for review, and implement updates/edits required for approval.

Conduct donor research to identify potential new partners.

Collaborate with the development team as a whole to advance our team's mission and vision.

Other duties as assigned.

You Have:

2-3 years of experience in nonprofit fundraising or business development.

Experience in grant and report writing or editing.

Demonstrated skills at synthesizing and presenting complex information to a range of audiences.

Proficiency in written and spoken English. Additional language skills (especially French) are a plus.

Excel in a collaborative work environment.

Bachelor's degree or equivalent experience.

Our Benefits:

Health insurance (including dental, vision and health coverage)

Approximately 4 weeks of paid time off each year

Retirement plan contributions

Professional development and laptop stipends

Co-working Space stipend - #LI-Remote

The opportunity to make a difference for farmers everyday!

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Cross References and Citations:

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