

Senegal Jobs Expertini®

Regional Advocacy Coordinator Senegal Dakar, Dakar

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Company: Norwegian Refugee Council

Location: Dakar

Category: other-general

Position: Regional Advocacy Coordinator

Reports to: Regional Head of Advocacy Media

Supervision of: N/A

Technical supervision of: N/A

Duty station: Dakar, Senegal

Grade: 7

Travel: 30%

Duration and type of contract: 1 year with possibility of extension /Senegalese nationals only

All NRC employees are expected to work in accordance with the organisations core values : dedication, innovation, inclusivity and accountability. These attitudes and believes shall guide our actions and relationships.

Background

The NRC Central and West Africa region includes operations in Burkina Faso, Cameroon, the Central African Republic, the Democratic Republic of the Congo, Mali, Niger, and Nigeria. All countries are experiencing a deterioration of the security situation, increasing humanitarian needs and displacements due to conflict. Aid workers continue to be affected by security incidents across the region. Shrinking humanitarian space also places aid workers at a greater risk. The expansion of areas controlled by the Non-State Armed Groups (NSAG) and challenged application of International Humanitarian Law by state security forces contributes to risks faced by communities as well as NRCs staff.

Located in Dakar, Senegal, the Central and West Africa Regional Office (CWARO) oversees the country programmes in the region, and provides strategic guidance and oversight across core programme, advocacy, and support functions.

Role and responsibilities

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The Regional Advocacy Coordinator will play a role in supporting the implementation of the advocacy components of two regional projects that focus on Central Sahel (Burkina Faso, Mali, Niger) on the following topics: Education in Emergencies; humanitarian access (with specific focus on civil military coordination issues).

Generic responsibilities (max 10)

Compliance with and adherence to NRC policies, guidance and handbooks and donor/auditor requirements Coordinate the preparation of high-quality briefings, letters, position papers and other written materials for internal and external use, ensuring strong evidence-base in messaging and following agreed sign-off procedures Develop/update and implement communication and media strategies and action plans in relation to the two regional projects Develop communication materials to support advocacy activities, in support to the regional media advisers (press releases, social media posts, media updates, photos, etc.) Support the organisation of advocacy events and trainings (logistics, including flights booking, accommodation, venue, etc.) Support the mapping of stakeholders (civil society, local authorities, local journalists) to be carried out in Burkina Faso, Mali and Niger Participate in relevant work groups, meetings and consultations Support the management and monitoring of project implementation: draft the minutes of project meetings, provide regular progress reports, support the development of project reports, etc.

Specific responsibilities

Support the provision of high-quality analysis on the humanitarian situation in Central Sahel, pertaining to displacement-affected, contributing to improved NRC programmatic response and informing internal and external advocacy products Ensure advocacy coherence and reinforce effective synergies between programmes and advocacy to develop products and initiatives with NRC-evidence base Participate in efforts to ensure systematic training on advocacy ,media and communication and capacity building of staff Ensure that relevant Country Office staffs

are informed and briefed on prioritized advocacy issues Support the development of a media network at the regional level with international and local journalists

Competencies

1. Professional competencies

Generic professional competencies for this position:

Post-graduate in a related field such as Human Rights, Protection, Social

Works Minimum 3 years of relevant experience in advocacy Relevant experience in the humanitarian sector Relevant experience in communication and media

engagement Documented results related to the positions responsibilities Fluency in English and French, both written and verbal

Context/specific skills, knowledge and experience:

Documented/proven results related to the positions responsibilities, particularly in analysis, drafting of messages, coordination and networking, organisation of events Knowledge of the Central and West African region Excellent communication skills, both written and verbal

2. Behavioural competencies (max 6)

These personal qualities influence how successful people are in their job. NRCs

Competency Framework states 12 behavioural competencies, the following are essential for this position:

Analysing Working with people Strategic thinking Empowering and building trust Initiate action and change

Performance Management

The employee will be accountable for the responsibilities and the competencies, in accordance with the NRC Performance Management Manual. The following documents will be used for performance reviews:

The Job Description The Work and Development Plan The Mid-term/End-of-trial Period Performance Review Template The End-term Performance Review Template The NRC Competency Framework

Closing date May 7, The Norwegian Refugee Council (NRC) is an independent humanitarian organisation helping people forced to flee. We work in crises across more than 31 countries, providing emergencies and long-term assistance to millions of people every year. We stand up for people forced to flee, advocating their rights. NORCAP, our global provider of expertise, helps improve international and local ability to prevent,

prepare for, respond to and recover from crises. NRC also runs the Internal Displacement Monitoring Centre in Geneva, a global leader in reporting on and advocating for people displaced within their own country. Employment with NRC may lead to employment in or deployment to Regions, Countries, Areas or Offices that may be host to considerable health, safety and security risks. NRC takes this very seriously and we have procedures in place to reduce known risks, but will never be able to take away all risks. NRC is an equal opportunities employer and aims to have staffing diversity in terms of age, gender, ethnicity, nationality and physical ability.

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